

Position Title: *Leadership and Academic Mentorship Program Leadership Student Coordinator*

Position Summary:

The Leadership and Academic Mentorship Program (LAMP) Leadership program is designed to support first-year students and allow them to develop their leadership skills, establish connections with community organizations, and gain practical experience in the London area.

The LAMP Leadership Student Coordinator will work closely with the Transition, Leadership and Enrichment Program Coordinator to complete administrative tasks related to Service Learning initiatives, supervise the group of 8 Leadership Chairs and 24 First-Year Committee members, and help ensure the smooth day-to-day operations of LAMP Leadership.

What will you gain from this role?

- Direct experience supervising students
- Meeting facilitation practice
- Event planning skills
- Experience in recruitment and interview processes
- Further develop your leadership skills
- Recognition through the co-curricular record

What do we ask from you?

- Act as a liaison with the Transition, Leadership and Enrichment Program Coordinator and Leadership team members
- Submit monthly reports
- Take part in both initial and on-going Student Leadership Training
- Participate in twice-yearly performance evaluations
- Meet monthly with Student Coordinators to discuss team initiatives
- Meet bi-weekly with Leadership Chairs
- Support and guide the first-year committee members
- Conduct reflection and evaluation of Service Learning initiatives
- Participate in recruitment of the First-Year Committee, Leadership Chairs, and Incoming Student Coordinators

What kind of student leaders are we looking for?

- Enthusiastic and involved member of the Western community
- Able to work as part of a team
- Excellent communication skills
- Interested in helping others and in developing leadership skills
- Negotiation skills/experience
- Able to supervise others
- Community involvement through volunteer experience

Position Requirements:

- Minimum 70% academic average (65% in Engineering)
- Experience as a Peer Mentor, Team Leader, or Student Coordinator
- Western undergraduate student, main campus only who has completed at least 10 full courses (or equivalent)

Position Specifics:

Term Length:

One academic year, September 2 - April 27, 2020

Time Commitment:

Vary, depending on the time of year and the needs of the mentoring team, but will average out to no more than 10 hours per week.

Compensation:

This is a volunteer position unless you are Work Study eligible.

Number of Positions Available:

2

Reports to:

The Coordinator of Student Engagement Programs

Application Method:

Login to [CareerCentral](#), and navigate to the [Campus Student Leader posting boards](#) to find this job posting and instructions on how to apply (ex. Uploading/emailing required application documents or redirecting to the [Working at Western](#) website).

Western Values Diversity:

The University invites applications from all qualified individuals. Western is committed to employment equity and diversity in the workplace and welcomes applications from women, members of racialized groups/visible minorities, Aboriginal persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression. Accommodations are available for applicants with disabilities throughout the recruitment process. If you require accommodations for interviews or other meetings, please contact our Administrative Officer at ralary@uwo.ca or phone 519.661.1111 (89081).