

Position Title: *Leadership Education Program (LEP) Facilitator*

Position Summary:

The Leadership Education Program (LEP) is a free program that provides Western undergrads with an opportunity to gain a wealth of knowledge that will help them become truly effective leaders. LEP consists of a series of workshops that cover three subjects: Individual Leadership, Group Leadership, and Community Leadership. Students receive a Letter of Accomplishment upon completion.

Over the academic year, the LEP Facilitators will deliver at least three workshops (2-3 hours in length). Facilitators will be provided with a workshop outline, slides and a facilitation guide. Facilitators will deliver workshop in pairs and based on schedule availability. LEP Facilitators will help to support two LEP Summits in both fall in winter term.

What will you gain from this role?

- Professional leadership experience
- Facilitation skills to run LEP workshops and events
- Event planning skills to organize workshops and the LEP summit
- Recognition through Western's Co-Curricular Record (wccr.uwo.ca)
- Oral and written communication skills
- Time management and problem solving skills

What do we ask from you?

- Participate in fall and winter training
- Commitment to facilitate at least 3 workshops per term
- Attend bi-weekly meetings with team leaders
- Participate in performance evaluations
- Assist, where directed, with advertising, planning, and facilitating large-group events
- Facilitate promotion of the program through team drop-ins, events and fairs

What kind of student leaders are we looking for?

- Demonstrated public speaking experience
- Ability to work individually and as part of a team
- Excellent oral and written communication skills
- Enthusiastic and involved member of the Western community an asset
- Ability to provide and accept constructive feedback

Position Requirements:

- Western undergraduate student
- Completion of at least 5 full courses (or equivalent) at Western
- Experience in workshop delivery and public speaking skills

Position Specifics:

Term Length:

One academic year, September 2, 2019 - April 27, 2020

Time Commitment:

Vary, depending on the time of year and the needs, averaging 3 hours per week

Compensation:

This is an unpaid volunteer position and eligible for Work Study

Reports to:

The Coordinator of Student Engagement Programs

Number of Positions Available:

30

Application Method:

Login to [CareerCentral](#), and navigate to the [Campus Student Leader posting boards](#) to find this job posting and instructions on how to apply (ex. Uploading/emailing required application documents or redirecting to the [Working at Western](#) website).

Western Values Diversity:

The University invites applications from all qualified individuals. Western is committed to employment equity and diversity in the workplace and welcomes applications from women, members of racialized groups/visible minorities, Aboriginal persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression. Accommodations are available for applicants with disabilities throughout the recruitment process. If you require accommodations for interviews or other meetings, please contact our Administrative Officer at ralary@uwo.ca or phone 519.661.1111 (89081).