Position Title: Western Serves Team Leader

Position Summary:
The Western Serves Network (WSN) aims to connect Western students with volunteering opportunities in the larger London community. Western Serves (WS) Team Leaders will assist with implementing team-based, co-curricular (not for credit) Community Engaged Learning (CEL) activities at Western. Team Leaders will lead a team for both one time and on-going community engagement initiatives throughout the year. They will be responsible for leading teams of students working with London community agencies, including communication with students and agencies, day-of logistics, and facilitation of reflection activities. They will also provide feedback and direction for the expansion of WSN, its activities, and the marketing and promotion thereof.

What will you gain from this role?
- Facilitation skills for team projects
- An engaging team dynamic
- Ongoing professional development
- A more in-depth understanding of the London community
- A Letter of Reference from the Community Engagement Coordinator
- Recognition through Western’s Co-Curricular Record

What do we ask from you?
- Attend Spring Orientation
- Act as a liaison between students engaged WS activities and the Co-Curricular Experiential Learning Coordinator
- Act as a point-person with partner Community Organizations in the London area, maintaining constant communication in order to better serve their CEL needs
- Communicate with participants before activities, travel with them to the community agency, lead activities as necessary, and facilitate reflection
- Recruit team members and lead the team to complete projects identified as needs by Community Partners
- Keep detailed records (as directed) of all WS activities happening with their respective Community Organization(s)
- Assist with the evaluation of CE activities
- Collect reflection materials from Student Success located in UCC 210 and return them upon the activity’s completion
- Meet and communicate regularly with the Co-Curricular Experiential Learning Coordinator and the Western Serves Student Coordinator
- Assist with the preparation, promotion, and implementation of large CE programs (Western Serves Network)
- Participate in at least one of the committees created by the WSN
- Assist and support CEL programs organized by other campus groups (Residence, SOCS, LAMP) as needed and directed by the Student Coordinator
What kind of candidate are we looking for?
• Able to work as part of a team
• Approachable, friendly, and able to relate with project participants
• Excellent oral and written communication skills
• Interested in helping others and becoming more engaged in the London community
• Enthusiastic and involved member of the Western community
• Western undergraduate or graduate student

Position Specifics:

Term Length:
One academic year, September 2, 2019 - April 27, 2020

Time Commitment:
Vary, depending on the time of year, hours will average out to no more than 3 hours per week; plus the time involved in service projects

Compensation:
This is a Volunteer position. Work Study Eligible.

Reports to:
Community Engagement Coordinator

Number of Positions Available:

Application Method:
Login to CareerCentral, and navigate to the Campus Student Leader posting boards to find this job posting and instructions on how to apply (ex. Uploading/emailing required application documents or redirecting to the Working at Western website).