

LAMP - Leadership Student Coordinator

The Leadership Student Coordinator will work closely with the Transition, Leadership and Enrichment Program Coordinator to complete administrative tasks related to Service Learning initiatives, supervise the Leadership Chairs and First-Year Committee members, and help ensure the smooth day-to-day operation of the Leadership and Academic Mentorship Program.

What will you gain from this role?

- Act as a liaison with the Transition, Leadership and Enrichment Program Coordinator and Leadership team members
- Submit monthly reports
- Take part in both initial and on-going Student Leadership Training
- Participate in twice-yearly performance evaluations
- Meet monthly with Student Coordinators to discuss team initiatives
- Meet bi-weekly with Leadership Chairs
- Support and guide the first-year committee members
- Conduct reflection and evaluation of Service Learning initiatives
- Participate in recruitment of the First-Year Committee, Leadership Chairs, and Incoming Student Coordinators

What do we ask from you?

- Enthusiastic and involved member of the Western community
- Able to work as part of a team
- Excellent communication skills
- Interested in helping others and in developing leadership skills
- Minimum 70% academic average (65% in Engineering)
- Negotiation skills/experience
- Experience as a Peer Mentor, Team Leader, or Student Coordinator
- Able to supervise others
- Western undergraduate student, main campus only who has completed at least 10 full courses (or equivalent)

What kind of student leaders are we looking for?

- Community involvement through volunteer experience
- Demonstrated leadership experience
- Experience in working as part of a team

Hours:

Vary, depending on the time of year and the needs of the mentoring team, but over the academic year (September 1 – April 29), will average out to no more than 10 hours per week.

Pay:

This is a volunteer position unless you are Work Study eligible.

The current rate of pay is \$11.25 per hour, including vacation pay, **for students eligible for Work Study.**