

Position Title: *Student Athlete Academic Mentorship Program Team Leader*

Position Summary:

The Student Athlete Academic Mentorship program (SAAMP) was developed to ensure the success of our Western Varsity Student Athletes. The program connects incoming first-year Student Athletes, with an upper year student athlete who is in the same field of study. SAAMP aims to provide support to new students in their transition to university life by connecting them with a mentor who understands the challenge of balancing competing priorities between academics and athletics.

Over the academic year, the SAAMP Team Leader's role is to supervise and support the Mentors as they strive to provide meaningful support to their mentees. The SAAMP Team Leader will ensure SAAMP Mentors maintain weekly contact with their Mentees, conduct bi-annual performance reviews, provide guidance and advice to their Mentor Team through bi-weekly meetings, and plan social events and team bonding activities. The Team Leader will work with the Transition, Leadership and Enrichment Programs Assistant to complete administrative tasks, create and follow through on initiatives related to program enhancement, and help to develop monthly training for SAAMP Mentors.

SAAMP Team Leaders will be supported and supervised by the Student Coordinators to ensure all Team Leaders and Mentors are well equipped to effectively support mentees and complete the day-to-day operations of SAAMP.

What will you gain from this role?

- Recognition through Western's Co-Curricular Record
- Leadership, Teamwork, and collaboration experience
- Strong project management, planning and organization skills
- Experience giving presentations and facilitating meetings
- Oral and written communication skills
- Time management and problem solving skills

What do we ask from you?

- Assist with the creation and facilitation of training throughout the year
- Update and monitor the SAAMP Facebook groups
- In bi-weekly meetings, assess needs and provide resources to support the Mentors
- Provide resources and support for Mentees when needed
- Conduct bi-annual program and performance evaluations for Mentors
- Participate in the selection process for 2019-2020 Mentors and the Team Leader(s) for the 2020-2021 academic year.
- Act as a liaison between staff, SAAMP Student Coordinators and Mentors
- Assist, where directed, with advertising, planning, and facilitating large-group events
- Facilitate promotion of the program through team drop-ins, events and fairs

What kind of student leaders are we looking for?

- Demonstrated leadership experience and ability to supervise others
- Community involvement through volunteer experience
- Ability to work individually and as part of a team
- Excellent oral and written communication skills
- Enthusiastic and involved member of the Western community an asset
- Interested in helping others and in developing leadership skills an asset
- Conflict management skills and experience an asset

Position Requirements:

- Western, Brescia, Huron or Kings undergraduate student or graduate student who has completed an undergraduate degree at Western, Brescia, Huron or Kings
- Western Varsity Student Athlete
- Completion of at least 10 full courses (or equivalent) at Western or the affiliate colleges
- Minimum 70% academic average (65% in Engineering)
- Experience as a Peer Mentor, Team Leader, or Student Coordinator in SAAMP or another University Mentorship program

Position Specifics:

Term Length:

September 2, 2019 - April 27, 2020

Time Commitment:

Varies depending on the time of year and the needs of the mentoring team, but over the academic year will average out to approximately 5 hours per week.

Compensation:

Volunteer position, Work Study eligible.

Number of Positions Available:

6

Reports to:

Transitions, Leadership and Enrichment Programs Assistant

Application Method:

Login to [CareerCentral](#), and navigate to the [Campus Student Leader posting boards](#) to find this job posting and instructions on how to apply (ex. Uploading/emailing required application documents or redirecting to the [Working at Western](#) website).

Western Values Diversity:

The University invites applications from all qualified individuals. Western is committed to employment equity and diversity in the workplace and welcomes applications from women, members of racialized groups/visible minorities, Aboriginal persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression. Accommodations are available for applicants with disabilities throughout the recruitment process. If you require accommodations for interviews or other meetings, please contact our Administrative Officer at ralary@uwo.ca or phone 519.661.1111 (89081).